

## MEETING MINUTES

<b>Project Name:</b> IPRS	<b>Doc. Version No:</b> 1.0	<b>Status:</b> Draft
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**Meeting Name:** IPRS Core Team Meeting  
**Facilitator:** Eric Johnson, DMH  
**Scribe:** Joe Sauls  
**Date:** 11/30/05  
**Time:** 10:00am - 11:00 a.m.  
**Location:** Hargrove, Conference Room D

### IPRS Core Team Attendees:

<ul style="list-style-type: none"> <li>x Sharlene Bryant</li> <li>x Cathy Bennett</li> <li>Cheryl McQueen</li> <li>x Shannon Johnson</li> <li>Gary Imes</li> <li>x Joyce Sims</li> <li>x Joe Sauls</li> <li>Rick Debell</li> <li>x Thelma Hayter</li> <li>x Eric Johnson</li> </ul>	<b>Others:</b> <ul style="list-style-type: none"> <li>x Tim Sullivan</li> <li>Jamie Herubin</li> <li>x Sandy Flores</li> <li>Sara Parks</li> <li>x Mike Frost</li> <li>Linda Smith</li> <li>x Jay Dixon</li> <li>x Paul Carr</li> <li>x Marjorie Morris</li> </ul>
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### Attendees:

<ul style="list-style-type: none"> <li>x Alamance-Caswell</li> <li>x Albemarle</li> <li>x Catawba</li> <li>x Centerpoint</li> <li>x Crossroads</li> <li>x Cumberland</li> <li>x Durham</li> <li>Eastpointe</li> <li>x Edgecombe-Nash</li> <li>x Five – County MHA</li> <li>x Foothills</li> <li>x Guilford</li> <li>x Johnston</li> <li>x Mecklenburg</li> <li>x Neuse</li> <li>x New River</li> </ul>	<ul style="list-style-type: none"> <li>x Onslow</li> <li>x OPC</li> <li>x Pathways</li> <li>x Pitt</li> <li>x Roanoke-Chowan</li> <li>x Rockingham</li> <li>x Sand hills Center</li> <li>x SE Center</li> <li>x SE Regional</li> <li>x Smoky Mountain</li> <li>x Tideland</li> <li>x Wake</li> <li>x Western Highlands</li> <li>x Wilson-Greene</li> <li>NC Council</li> </ul>
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**Attendees:**

**Item No. Topics**

**1. Division and EDS Review**

**Review checkwrite – November 18<sup>th</sup>**

**Upcoming checkwrites:** (cut-off dates) December 2<sup>nd</sup>, 9<sup>th</sup>, 16<sup>th</sup>

**Update on Medicaid Issues:**

**BugCentral Status**

**Key CSRs**

**Operations Support:** File Maintenance, Security, and Help Desk

**2. Area Programs**

**Area Programs, Division and EDS**

Roll call

Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you speak.

Review Check-Write **November 18<sup>th</sup>**

Upcoming Check-write (cut-off dates) – **December 2<sup>nd</sup>, 9<sup>th</sup>, 16<sup>th</sup>**

Agenda items

**2006 Checkwrite Schedule**

**Reminder: Please notify Thelma, Cheryl or Eric if Core Team email addresses change**

Reminder: After receiving new provider numbers from DMA, please send these numbers to the IPRS QA distribution list: [IPRS.QandA@ncmail.net](mailto:IPRS.QandA@ncmail.net)

IPRS Questions or Concerns

DMA Direct Provider Enrollment Questions

MMIS Updates – Tim Sullivan & Shannon Johnson

Medicaid Questions or Concerns

DMH and/or EDS concluding remarks

Roll Call Updates

Next Meeting: December 7, 2005

For assistance with IPRS claims, adjustments, R2Web, accessing application, etc., call the IPRS Help Desk – 1-800-688-6696, ext 53355, M-F, 8:00 a.m. - 4:30 p.m., excluding holidays.

DMH IPRS Question and Answer email address - [iprs.qanda@ncmail.net](mailto:iprs.qanda@ncmail.net)

**ADMINISTRATION NOTES (10:00 a.m. DIVISION AND EDS REVIEW)**

Item No.	Topics
1.	<p><b>Review Checkwrite from November 18, 2005</b>            Western Highlands had 2100 duplicate claims. A call from IPRS was made to them.</p> <p>Alamance-Caswell had a large number of denials for EOB 8599. Thelma has requested a call be made to them.</p> <p>SE Regional also had a large number of duplicate claims</p> <p>There were denials for DPE claims as well.</p>
2.	<p><b>Upcoming checkwrites:</b> December 2<sup>nd</sup>, 9<sup>th</sup>, 16<sup>th</sup> There is also a cutoff on December 30<sup>th</sup>, but this will be the first checkwrite in January.</p>
3.	<p><b>Update on Medicaid Issues:</b> Codes to bypass 3<sup>rd</sup> party, Medicare, or both have been compiled and the list is currently with the systems department. There are 50 codes in review to see how they are currently processing. After this research, the information will be provided to Carol.</p>
4.	<p><b>Bug Central Status:</b> There are three new bugs that are currently in process In addition to the original bug.</p>
5.	<p><b>Key CSRs:</b> None discussed. The CSR meeting follows Core Team this week.</p>
6.	<p><b>Operations Support – File Maintenance, Security, Help Desk</b></p> <p>File maintenance is nearly complete for YP963. The child Pop Groups are the only ones left to complete. Changes are still on target for the 12/2/05 cycle.</p>

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)	
Item No.	Topics
1.	<b>Roll Call</b>
2.	Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you speak.
3.	<p><b>Review Checkwrite – November 18<sup>th</sup></b></p> <p>No questions asked.</p>
4.	<b>Upcoming checkwrite (cut-off dates)</b> December 2 <sup>nd</sup> , 9 <sup>th</sup> , 16 <sup>th</sup>

5.	<p><b>Agenda items</b></p> <p><b>2006 Checkwrite Schedule:</b> Will be on the DMA website within the week. A copy was sent out yesterday, and it will also be posted on the IPRS website.</p> <p><b>Reminder: Please notify Thelma, Cheryl or Eric if Core Team email addresses change</b></p> <p><b>Reminder:</b> After receiving new provider numbers from DMA, please send these numbers to the IPRS QA distribution list: <a href="mailto:IPRS.QandA@ncmail.net">IPRS.QandA@ncmail.net</a></p> <p>Eric: A few Area Programs/LMEs are waiting on DPE numbers. Remember to have the address and county listed. Enroll individual numbers on IPRS yourself.</p> <p>Lou - Tideland – Which Agency number do you use when the individual works for an organization that has a group number?</p> <p>Thelma: Use the TDXXXXXX number you already have set up in IPRS as a Tidelands Attending provider.</p> <p>Janet - Johnston – CDW question. Can it be answered on this call?</p> <p>Thelma: No, contact Jeannette Barham at 919-733-4460.</p> <p>Cathy - Rockingham – We determined that CNDS has the wrong date of birth for a client. How do you get the date of birth updated in CNDS?</p> <p>Thelma: If not IPRS only client, contact local DSS agency. Let them know that the birth date is incorrect and ask them to change it.</p> <p>Paul: Claims will process with the DOB submitted on the 837.</p> <p>Thelma: We still want the DOB to be accurate in CNDS. So be sure to contact DSS.</p> <p>Jeanna - Catawba - What is the status on limitations in IPRS?</p> <p>Thelma: Right now it is delayed, and we will get back to it after the first of the year. We will give plenty of notice prior to implementing.</p> <p>Jeanna - Catawba - Guardianship email? Did Rick send something out?</p> <p>Thelma: Not yet. I will remind him on that.</p> <p>Cheryl – Edgecombe-Nash - We have submitted rate changes to Rick, but have not seen them yet.</p> <p>Thelma: Will check with Rick. Did you copy Kent Woodson? Resubmit them and copy Kent.</p> <p>Cheryl – Edgecombe-Nash - Is anybody having problems with submitting 837 files?</p> <p>Paul: We ran your file through the test translator, and it went through fine. You should have a follow-up voicemail from Judy on that.</p> <p>Kelly - Durham - Question on the 9/29 Medicaid RA. Have a claim with a date of service of 7/6/05 for 90806, but the claim paid with the 2005 rate instead of the 2006 rate.</p> <p>Shannon: I will take a look at it.</p> <p>Kelly - Durham - Is there any status on the bug in IPRS?</p> <p>Eric: No, not yet. Cheryl is on another project right now so she is unavailable to research it with DIRM yet.</p> <p>Thelma: It is on the list to be researched.</p> <p>Jody - Johnston: DPE question regarding the new group billing provider numbers being linked to their tax ID number.</p> <p>Shannon: The best thing to do would be to call provider services. They could look it up for you.</p> <p>Janet – Johnston - CAP client services are not being paid.</p>
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<p>6.</p> <p>7.</p>	<p>Shannon: Send claim examples to IPRS Q&amp;A, and I'll take a look..</p> <p>Bonnie – Wake – Place of service question for CAP supplies. Still receiving denials.</p> <p>Shannon: Use place of service 11 for CAP case management, and place of service 12 for any other CAP services.</p> <p>Paul: If the place of service on the detail level is different from the place of service at the header level, the claim will process with the detail level POS. You may want to check that.</p> <p>Tom - Western Highlands - Is there an update to the 3<sup>rd</sup> party liability request?</p> <p>Shannon: Everyone has sent in the codes. There are 50 codes that were sent in, and they are currently with the systems department. Once they review the list, it will be forwarded to Carol.</p> <p>Carol - Pitt - We didn't get our multi-specialty number assigned from DMA. They stated it was because we didn't list staff. How to bill for services from July to November for a person who was on staff at that time, but is no longer? Carol told the provider not to give us her direct enrolled number.</p> <p>Thelma: You will need to have the multi-specialty group number to get paid for those services. Try calling Carol back and explain the situation. You need to be paid for those services.</p> <p>Carol - Pitt - Will you and Cheryl have time to speak with our vendors who are not clear on how to set up billing for DPE?</p> <p>Thelma: Yes, at 3:30pm.</p> <p><b>DMH and/or EDS Concluding Remarks:</b></p> <p><b>Updates to Roll Call; Other Questions?</b></p>
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**Action Items**

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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**Issue Items**

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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